

THE PAUL T & FRANCES B JOHNSON FOUNDATION

787 MICHIGAN AVE
PO BOX 203
BENZONIA MI 49616-0203

TEL (231) 882-4681
FAX (231) 882-9235

GUIDANCE COUNSELORS

Enclosed find the Foundations 2023/2024 academic year Scholarship application form. Please discard all previous forms you have on file. Please make copies for distribution to your graduating seniors and anyone else that requests one. This is the official form of the Foundation and "NO SUBSTITUTIONS" will be accepted. Please note that the filing deadline is "RECEIVED AND OR POSTMARKED ON OR BEFORE MAY 15TH" and it must be the 2023/2024 version, NO EXCEPTIONS!!!! For the academic year 22/23 the Foundation awarded \$ 149,000 in Scholarships and Honoraria in support of area students. Also attached is a press release to post on your bulletin boards and to run in your school paper. Thank you for your attention to this matter and please call if you have any questions. Thank you and have a wonderful day.

Jon Haugen, Chairperson
02/05/2023

PRESS RELEASE

THE PAUL T and FRANCES B JOHNSON FOUNDATION IS ACCEPTING SCHOLARSHIP APPLICATIONS FOR THE 2023/2024 ACADEMIC YEAR. APPLICANTS MUST HAVE BEEN A RESIDENT OF BENZIE, LEELANAU, OR GRAND TRAVERSE COUNTY FOR AT LEAST THREE OUT OF FOUR OF HIS OR HER HIGH SCHOOL YEARS (GRADES 9 - 12) WHICH INCLUDES YOUR SENIOR YEAR. IF THE APPLICANT ATTENDED A SCHOOL DISTRICT IN ONE OF THE AFOREMENTIONED COUNTIES AND RESIDES IN A CONTIGUOUS COUNTY THEN YOU WOULD QUALIFY TO APPLY. THE FOUNDATION MAY AWARD BOTH SCHOLARSHIPS AND HONORARIAS. THERE IS NO GUARANTEE THAT AN APPLICANT WILL RECEIVE AN AWARD. THE APPLICATION MUST BE RECEIVED AND OR POSTMARKED ON OR BEFORE MAY 15TH and BE A 2023/2024 FORM, NO EXCEPTIONS. APPLICATIONS MAY BE OBTAINED FROM YOUR LOCAL HIGH SCHOOL COUNSELORS OFFICE or BY CONTACTING THE FOUNDATION AT:

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Jon Haugen, Chairperson

6 FEBURARY 2023

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COMPLETE OFFICIAL APPLICATION FORM, PAGES 3 THROUGH 7 (NO SUBSTITUTIONS).
SUBMIT THE ORIGINAL W/ATTACHMENTS AND FOUR COPIES W/ATTACHMENTS
TO THE ABOVE ADDRESS. HERE ARE ANSWERS TO SOME FREQUENTLY ASKED QUESTIONS.

1. **WHO ARE WE?** The Foundation was established in 1997 by the late Paul T. and Frances B. Johnson of Empire, MI. The Foundation is recognized by the Internal Revenue Service as a private charitable foundation, and is governed by a board of directors who are charged with following the IRS rules, and the Foundation's Articles of Incorporation and Bylaws.
2. **DO I HAVE TO BE A SENIOR TO APPLY FOR AID? YOU MUST** have a GED, be graduating from or have graduated from a SECONDARY EDUCATIONAL INSTITUTION and going to attend a POST-SECONDARY EDUCATIONAL INSTITUTION to be considered for aid.
3. **DO I HAVE TO BE A MEMBER OF THE 4-H CLUB? NO.** The Bylaws require that at least half of the scholarships awarded each year go to those qualifying for a 4-H preference. In order to qualify for this preference, you must have been an active 4-H Club member in your senior year and for at least two of the preceding five years. However, the Foundation has awarded thousands of dollars in financial aid to students with little or no 4-H experience.
4. **DO I HAVE TO BE A RESIDENT OF LEELANAU, BENZIE, or GRAND TRAVERSE COUNTY TO APPLY?** You must have been a resident of one of those three counties for at least three out of four of your high school years (grades 9-12) which includes your senior year. If the applicant attended a school district in one of the aforementioned counties and resides in a contiguous county then you would qualify to apply.
5. **CAN I SEND YOU MY OWN APPLICATION FORM?** As long as the Foundation application is completed, you can attach whatever additional supplemental information you feel will be helpful to the Board in evaluating you as a candidate. However, our form must be completed, submitted and signed. NO SUBSTITUTIONS ALLOWED.
6. **WHAT IF I DON'T WANT TO ATTACH FINANCIAL INFORMATION?** Failure to attach the FINANCIAL AID AWARD LETTER or equivalent info and requested financial data may hurt your chances with the Board, but not necessarily fatally. Need is one of the criteria which the Board evaluates, and if there is no financial documentation, the Board may assume that the applicant has no financial need.
7. **IS THERE ANY FATAL OMISSION THAT I CAN MAKE THAT WILL CAUSE MY APPLICATION TO BE DISREGARDED? YES!!!** The application must be received and/or postmarked on or before May 15th prior to the academic year in which you are seeking aid. Missing this deadline will disqualify your application. You must attach official transcripts of your grades. You must use the current official application. You must sign the application.

2023/2024 ACADEMIC YEAR JOHNSON FOUNDATION SCHOLARSHIP APPLICATION

8. **WHAT IF I WON'T HAVE A TRANSCRIPT AVAILABLE BY MAY 15th?** Send your most recent available transcript with the application with a note that you will provide an updated transcript later. Then provide the updated transcript as soon as possible.
9. **HOW MUCH ARE YOUR AWARDS USUALLY WORTH?** The Foundation's major awards are Scholarships that are renewable from year to year throughout the term of your education. These awards are up to \$10,000 per year. The Foundation also makes a very large number of smaller awards called "Honoraria". These awards are up to \$2,700 and are for one year only.
10. **IF I AM AWARDED A SCHOLARSHIP, DO I HAVE TO RE-APPLY IN SUBSEQUENT YEARS?** The final step in awarding a Scholarship is an interview before the Board of Directors. At this interview you will be informed of the obligations that will be required if you are awarded a Scholarship. If you are awarded an Honoraria, and wish to receive financial aid in the following years, you must re-apply with a new, fully completed application by the deadline. Prior year Honoraria recipients have been awarded Scholarships.
11. **WHEN WILL I KNOW IF I RECEIVED AN AWARD?** Graduating high school seniors will be notified if they will receive a Foundation Scholarship no later than July 30 of the year in which they apply. All other notifications, including notifications of scholarships awarded to currently enrolled college students, as well as to all honoraria recipients, will be no later than September 1st of the year in which the aid has been awarded.
12. **ANY LAST WORDS?** Be on time; be concise; be accurate; be neat; and be complete. **DO NOT** overstate your need. The Directors will conduct inquiries into your final financial status if you are awarded aid, so don't fail to disclose other scholarships and awards. If you haven't received other scholarships and awards by May 1st, but have applied for them, put "pending" on your application. Finally, be aware that you are competing with many other qualified applicants. This is not a "give-me" award. While the Board would like to give help to everyone who applies, we can't. Your application will be judged critically against many others. Because five Board members review your application independently, You must submit the original with attachments and four copies with attachments of the completed application
13. **FOUNDATIONS PRIVACY POLICY (excerpt):**
All material retained by the Foundation shall be retained in a manner designed to protect the applicants' **PRIVACY** and keep the material **CONFIDENTIAL**. No retained material shall be released by the Foundation, its officers and directors, employees, or agents, to any person except the applicant, unless the applicant otherwise agrees in writing, or pursuant to a court order after notice to the applicant.

APPLICATION DEADLINE

"RECEIVED AND OR POSTMARKED ON OR BEFORE MAY 15TH"

**THE CURRENT VERSION OF OUR APPLICATION MUST BE USED,
ALL OTHERS WILL BE REJECTED.**

APPLICATION DEADLINE: MAY 15th, 2023 (No Exceptions)

Name _____, _____, _____
(LAST) (FIRST) (MIDDLE)

- Were you a resident of Leelanau, Benzie, or Grand Traverse County for at least three out of four of your high school years (grades 9-12), which includes your senior year or did you attend a school district in one of the aforementioned counties and resided in a contiguous county?

Yes (_____) No (STOP: you are not eligible to apply)
COUNTRY

Qualifying Address: _____ Mailing Address: _____
Street (if different)

City State Zip Code

(_____) - _____ / _____ / _____ XXX - XX - _____
Telephone Number Date of Birth Social Security Number (LAST 4)

- Are you a U.S. Citizen? Yes No
- Are you married? No Yes / Spouses Name _____
- Do you have dependants who live with you? No Yes / How many? _____
- Do you reside with your parents? Yes No: _____
(If NO: Name & Relationship)
- Mother's Name: _____ Occupation _____
Daytime telephone contact # (_____) _____ - _____
- Father's Name: _____ Occupation _____
Daytime telephone contact # (_____) _____ - _____
- Step-parent: _____ Occupation _____
Daytime telephone contact # (_____) _____ - _____
- List the first name(s) and age(s) of siblings at home: _____

- Besides yourself, list the name(s) and age(s) of all family household members who will be attending college for the application academic yr: _____

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- **Career/Personal Goals:**

- **Community service previous 5 yrs (e.g. church work, volunteer work & other projects):**

- **Previous five years' work experience:**

WORKING PERIOD	EMPLOYER	POSITION / JOB DESCRIPTION
/ / - / /		
/ / - / /		
/ / - / /		
/ / - / /		
/ / - / /		

- **List three unrelated adult references (Teachers, Neighbors, Employers, etc.):**

NAME	RELATIONSHIP	ADDRESS	TELEPHONE

Academic Data (see instr paragraph #7 & #8) **(ATTACH TRANSCRIPTS)**

- Date of graduation ___/___/___ or GED completion ___/___/___
- Secondary Educational Institution(s) attended (HIGH SCHOOL):
 Name: _____ City _____ Dates: From _____ to _____
 Name: _____ City _____ Dates: From _____ to _____
 (HELPFUL: Include **ACT** or **SAT** scores if taken within the 3 years prior to graduation)
- Were you a 4-H Club member in your senior year, and for at least two of the preceding five years? ___ Yes / ___ No **(Complete 4-H data for all yrs)**
- Total years active in 4-H _____ (complete the following, be date specific):

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4-H CLUB MEMBERSHIP NAME	ACTIVITIES, PROGRAMS & ACHIEVEMENTS	DATES

- **Other Achievements (Past five years)** – participation in the areas of Civic, Student Government, Clubs, Athletics, Leadership and Service activities:

Activity Description and Date(s)	Awards/Recognition/Honors/Offices Held

- **Education Goals:**

- **Higher Educational Institution(s) applied to (top three listed in preferential order):**

(NAME)	(ADDRESS)	(PENDING, ACCEPTED OR ENROLLED)
--------	-----------	---------------------------------

1. _____	_____	Status: _____
2. _____	_____	Status: _____
3. _____	_____	Status: _____

• Major: _____ Intended Career Choice: _____

• Status: Freshman Sophomore Junior Senior Graduate

• Credits you will carry: Less than 12 ; 12-15 ; 16 or more

• Courses taken via: On Campus Univ Center Online Correspondance Other

• Anticipated graduation date: ___/___/___ Degree: _____

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- Residence while attending: Dormitory Apartment Parents Other
- TOTAL Student Debt accumulated to date for Higher Education \$ _____
- Higher Educational Institution currently attending, previously attended and/or any courses taken: **(attach a copy of your official transcripts)**
 1. _____
 2. _____
 3. _____

Financial Data (see instruction paragraph #6 & #13)

ATTACH your **FINANCIAL AID AWARD LETTER (MANDATORY)** or equivalent stmt of costs, resources and loan requirements from the institution.
(A copy of your FASFA report would also be helpful)

- Estimated expenses for attending **ONE academic year** at your Institution:

TUITION AND FEES	\$
BOOKS & SUPPLIES	\$
ROOM & BOARD	\$
OTHER:	\$
OTHER:	\$
TOTAL COSTS	\$

- List all **current** Scholarships, Grants & Awards received and/or applied for:

DESCRIPTION	Amount for year	AWARDED or PENDING
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

- How much money have you saved for college? \$ _____
- Are you currently working and or will you be working during your academic year? Yes No Explain: _____
- Estimated: Personal financing \$ _____ Loans \$ _____ Work study \$ _____
 Scholarships/grants \$ _____ Aid from Parents/Family \$ _____
 Other Resources (explain): _____ \$ _____ / _____ \$ _____

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- Enter the Adjusted Gross Income from **Applicants** Federal income tax returns
 (see instruction paragraph #6 & #13 and Estimate if 2021 not filed)
 yr 2022 \$_____ / yr 2021 \$_____ / yr 2020 \$_____

AND

AGI of Parents/Stepparent if claimed as a dependant:

yr 20212 \$_____ / yr 2021 \$_____ / yr 2020 \$_____

AND

AGI of non custodial parent, if parents are divorced:

yr 2022 \$_____ / yr 2021 \$_____ / yr 2020 \$_____

- Statement of Financial need (Attach separate sheet if more space is needed):

Use the space provided below for any additional information you feel to be relevant to the Board in considering you for this award (Attach any other data you deem important):

HELPFUL:

Did anyone other than yourself, participate in the filing out of this application?

Yes No

Signature (By signing below, I agree that the information I have provided on this application is true and accurate).

 Signature (REQUIRED) _____
Date Applicant