MINUTES
Monday, July 21, 2025
6:30pm – Northwest Michigan Fair Grounds

1. Welcome & Call to Order
    - Meeting called to order at 6:31pm

2. Pledges
    - Done by Lily Hauser

3. Roll Call
    - See attached

4. Additions to the Agenda
    - No Additions

5. Approval of the Agenda
    - Motion by: Holly Hauser
    - Seconded by: Collin Hauser

6. Approval of the Minutes from June 23,2025
    - Motion by: Collin Hauser
    - Seconded by: Elaine Taghon

7. Treasurer's Report
    - Katrina and Nicki gave report.
    - Outstanding Buyer North Coast Jewelry paid their balance.
    - The outstanding buyer has a court date set September 30th 2025.
    - Awards and the Grand and Reserve banners were up in cost.
    - Animal needs were up in cost due to ordering tags early in the year.
    - Over $2,927.02
    - Increase for these two lines and looking for a motion
    - Motion by Clayton Porter
    - Seconded by: Gretchen Sauvage
    - $500 on Awards.
    - Animal equipment $3,100
    - Goat obstacle CIDERs for cattle, hose nozzles for cattle
    - $1,000 for the swine toward their barn needs.
    - No additional discussion
    - All in favor for the increases
    - All in favor:
    - None opposed.

8. Public Comment *
- No public comment

9. Fair Board News
- Frank G- 12 days until fair.
- Any questions? none
- The fair grounds are closed this weekend due to an event unless you have been in contact with the fair board prior.

10. 4-H Staff Spotlight
MSU Extension Education/Events
- Ali from Benzie county- Soccer enrollment.
- Danny from Leelanau- free swim courses after fair week, monday and wednesdays,
- State fair has a virtual none animal projects, there is a 1,00 scholarship. Due by Aug 8th.
- Sarah Bye from GT County- Keri Bancroft is the 2025 4-H Salute to excellence awards Life time Volunteer Award.
- Sept 8th Celebration at the Bancroft's farm.

11. GT County Leaders Association – Tanner Building Exhibits
- Gretchen- any clubs that would like a tanner building booth there is still space.
- Tumblers available coffee at 6:30am donuts at 7:00am.
- 2024 tumblers you get a 2025 sticker.

12. Teen Reps
- Glow party Aug 3rd, dress in glow clothes.
- Movie #1 barn yard.
- Thursday Charlottes web Movie night #2.
- Clothing donations please contact Ashley Fulkersma (231)715-9305.

13. Old Business
a. Band App
- If you haven't signed up please sign up any one that wants to be communicated with. This will be the livestock council's main way of communication, please use first and last name.
- We can send a message to everyone in seconds, make sure notifications are on and if you send a message it only goes right to us.
- This will be a way to communicate bad weather/ emergency situations.
- We will have a sign at the mandatory meeting with a QR code.
- Specie chairs will have a QR code for their barn meetings.

b. Pen Set Ups – 7/23/25
- Wednesday this week (July 23rd) also a ton of flowers to be planted
- Flowers donated by Breeze hill
- This work bee will count for 2026 work bee credit

c. Final Fair Schedule

- Here in green and wont be updated again.
- If there are any changes you will be notified at your barn meeting.

d. Blood Drive

- We need donations ***put dates and times**
- Sign up passed around at the meeting.

e. Barn Decorations

- Can not be placed until Wednesday, Thursday,& Friday 4-9pm (July 30- Aug 1st) before fair.
- Poultry is only Thursday and Friday
- There will be campers pulling in but if your vehicle is in the way it will be towed

f. Appropriate Footwear

- While working, feeding, and showing.

g. Health Forms – 2 Forms Required

- One of each for each animal Fair board and livestock council
- Forms on our website
- You will have to go around again

h. 4H Wrist Bands

- Before the meeting
- 11am case pavilion every day
- Only siblings under 18 and the sibling must be present.

14. Species Chair Updates

Goat – Robin Gildner

Dog – Gretchen Sauvage

- Make sure you get me your vaccination papers. I'll send out an email with everything you need for show day.

Rabbit/Cavy – Lisa Ralph

- Keep animals cool. Hot days on their way.
- For fair you will need to provide your own food and water dishes, your feed. The cages will be set up by Club. Displays must have ventilation. No solid displays will be accepted.we will supply Frozen water bottles.
- All animals on the day of check-in need to come through to the back of the barn. No animals can enter the front of the barn on check-in day. All animals must be checked by myself in order to enter.

- Animals with any visible signs of disease or other issues will be unable to enter.
- All animals must be tattooed in the left ear. This tattoo must be visible and readable. If your animal as of now is not tattooed and planning to be shown at Fair, you must call me as soon as possible to get that done. No animal will be allowed on the grounds without a tag. This includes the guinea pigs. They get a really cute little earring that goes in their ear and if it's not there they will not enter.
- Please bring your animals clean with nails clipped and free from manure and urine. I will be checking in between 50 and 70 rabbits and I would like to try to stay as clean as I can.

Large Beef – Haven Bouwens

- #'s so far…
    - 87 - Registered
    - 81 - Market Steer
    - 4 - Market Heifer
    - 2 - Show only Heifer/Steer
- Seniors (11 Registered)
    - Need Bio and 4x6 Photos ASAP (email or hard copy)
- Record Books - on the website
    - Should be able to have most of the information filled out by now
- Barn Setup/Decorations
    - Stall Mats are highly encouraged as the cattle will be standing on concrete all week
    - Fans recommended and need to be hung at the head of the animal
    - Rules
        - Only Club Signs and awarded banners can be hung from the rafters.
        - Club Signs must run parallel with the walkway.
        - All other decorations must be attached to the 2x10 board at the head of each stall
        - Note: try to keep all decorations out of reach from your animals.
- Unloading
    - Must have your RDIF Tag and Livestock Council tag in ear, and have both health forms
    - Only animals, neckties, and water buckets should be unloaded at that time. No Chutes, tack or decorations.
- Schedule updates
    - Saturday weight in - min weight 1000
    - Saturday Heifer CIDRs - After barn meeting
    - Sunday - TWO Mandatory Handling Practices. If you can't make it let us know ASAP
    - Tuesday - Open starts at 8am
    - Wednesday - Large beef start at 9am
    - Wednesday Photos - 2:30

    - Thursday - Auctioning after swine
- Grooming Chutes
    - Please wait to setup chutes in the washrack until Monday evening as we will need the washrack space for handling practice on Sunday and Monday.
    - Electricity is limited, if you plan to bring your own chute a generator may be needed.
    - Tuesday - Wednesday we will have access to the paved path. This should allow room for everyone who would like to bring their chute.
    - After the show on Wednesday we will need all chutes moved. we ask that only 1 chute per club is set up in the wash rack after that.

Poultry – Lynn Henning

- Set up is Thursday, no decorations hung until then.
- 2 health forms are required at unloading.
- Make sure poultry are clean.
- See the email that was sent out for more information.

Dairy Beef/Feeder – Greg Bancroft

- All cattle have been tagged.
- Make sure if tags get ripped out contact us ASAP.
- Fill out both health forms.
- Minimum Dairy Beef 1,00lbs.
- Minimum Dairy Feeder 350lbs.

Horse – Mandy Depuy/Alisa Forton

- Make sure to have a hard copy of coggins - not the original along with your health forms
- We will be sending out stall assignments, show bill and more information soon
- A reminder The fair cannot guarantee the sawdust does not have black walnut in it
- Questions reach out to Mandy or I

Lamb – Clayton Porter

- If you are a senior, I need your laminated senior bio as soon as possible.
- Pen Assignments will be sent out as soon as possible. I am still waiting on information from the fair for how many pens we will need for open lambs. NOTE: If you have lambs penned together at home, please respond to the email with that information so I can figure out who can pen together and who needs to be in their own pen. We have a lot more lambs this year and we will have over 20 pens that will need to double up.
- Barn Decorating will start Wednesday July 30th from 4-9pm and continue at the same times Thursday and Friday. Any decorations hung before that date will be taken down due to sanitization of the barn. Please wait until Wednesday. Ensure that your decorations are light and adjustable for height if needed.
- Education posters, if you have made them please bring them next week during barn decorating so I can work to get them posted for fair week. This is not mandatory, but we

are trying to increase the education in our barn to the general public. We are hoping to make this a competition in the barn for next year as well.

- **LEATHER FOOTWEAR-** Closed-toed leather footwear must be worn at all times when you are working with or feeding and watering your lamb(s). This is for parents as well, if you are helping your youth, please no sandals. Rubber boots are ok for washing your lamb.

- **Unloading Saturday Aug 2nd**- Lambs can start checking in and unloading at 10AM and goes until 12pm. Please enter through the main fair gate and go to gate 4 (pit gate) then you will go right and follow the dirt road behind the carnival rides, you will continue behind the goat, llama,poultry and rabbit barns. **Please do not unload your lamb(s) until asked to do so.** We will do our health check and collect **2 health forms for each lamb being unloaded.** **(Health forms are attached via email or can be found on our website)** If you don't have the 2 health forms the lamb(s) and you cannot unload and you will be asked to make a loop and get back in line. IF you Lamb(s) don't have a scrapies tag in the ear then you cannot unload your lamb and be asked to leave, the scrapies tag is required by law. If you are having issues meeting the drop off time, you need to call me as soon as possible. Do not wait until 11:45 am to call me to let me know that you can't get your lamb loaded or you are having vehicle troubles. Call me early and we will work to get someone to come help you. The earlier we know, the more likely we can accommodate your situation.
- Once you have unloaded your lamb(s) please promptly exit gate 1, which is past the pig barn straight ahead and to the right**. No tack or feed will be unloaded at time of unloading.** Please have your pen ready the night before with sawdust and water buckets and hay or feed or walk to the barn after unloading.

- **Market Weight in-** We will weigh lambs at 1pm in the back of the lamb barn. There will be no reweighs**. For anyone that tagged a 2nd lamb, you will have to choose your market lamb before your lamb steps on the scale.** Anyone that wants to weigh their show only or cloverbud lamb, we ask that you let the market lambs go first.

Jr Beef – Amanda Wilkens

- Total Registered Participants: 72
- Total # of animals in the barn: 60
- Cloverbud: 25
- Show only:11
- Market Total:36
- Steers:28
- Heifers:8
- 12 participants sharing a calf.

- Program/ Schedule Changes:
  Auction Line up Lottery: This Year we will place the top 15 Steers and Top 15 Heifers.

- The rest of the lineup will be placed by a lottery draw.
- All Market participants will draw a random number at weight in.
- Due to smaller animal size and lower numbers. Everyone will go back in for final line up like before, we will just be placing 1-15. 16-28 will be a lotto draw.

- Barn meeting time change: Barn meeting will be at 4:30pm in the wash rack

- Show day Changes:
  Tuesday: Open Shows will start at 8am, 4-H Market will follow the open shows.
  Wednesday: 4-H showmanship will start at 9am with a new order large beef will go first followed by Large Dairy, Dairy Feeders, Jr. Beef.
- Cattle pictures will also be on Wednesday this year (see fair schedule for change). All Market kids are required to get a picture taken. Non-Market and Cloverbuds may have their pictures taken and purchased online for $12.

- Decorations:
  Decorations can start going up on Wednesday July 30th starting at 4pm when campers can start coming out. Pen assignments will be done by Monday evening, July 28th.
- Ensure that club decorations and signs do not block airflow to your animals or those around you.
  No lights, of any type, are allowed as part of the decorations (see page 30 of the P&P Book)
- Livestock council issued stall cards need to be posted in the pens before the fair opens on Sunday. White for market and green for show only.
- Make sure your pens are ready to go with decorations, Stall mat or board and Sawdust before the animals arrive on Saturday August 2nd.

- Saturday Arrival: Cattle can arrive on the grounds starting at 7 a.m. All cattle need to be on the ground by 11am. Only cattle, Neck ties and water buckets if not already in the stall can be unloaded at this time.

- Enter gate 4 of the main parking lot, turn at the fair office and follow the road down to the cattle barn. You will unload between the calf barn and large beef barn. You will then exit through gate 1. All traffic is one way in and out. There is no turning at the calf barn to go to the campground area. You must go back around.
- Seniors, if I have not gotten you picture an bio can you please send that to me ASAP.
  It is highly recommended to disinfect your supplies before you bring them to the fair.
    - Make sure you are getting your buyers' letters out.
    - Reach out with any questions.

Llama/Alpaca – Kathy Easter

- I am sure everyone is practicing and ready for fair!
- Check in is 11am-2pm on Saturday, enter gate 4 & out gate 2.
- Please have 2 health forms completed and ready to turn in at check in or you wont be able to unload.
- Barn meeting is at 5pm.

Swine-

- 164 kids registered for the swine barn
- 23 - Cloverbud (5 bringing their own projects)
- 12 - Graduating Seniors
- 8 - Super Seniors
- 2 - DA

1. Any Updates:

a. Seniors- please send your 5x7 and bios to me at the swine barn email- name, 4H group,
High school, the impact 4H had on you, and finally your Future plans.

b. Swine Barn Youth Leadership- we have met three times this year and youth input to leading the barn has been awesome! This group will lead the bulletin board creations/designs, set up for shows, and lead special Swine Barn activities. If you're interested being part of this group in the future and in helping set up and run the Swine Barn, email Jen at swinebarn4H@gmail.com!

c. Make sure you're deworming your projects, watch the labels/talk to your vet about withdrawal times- this is the amount of time needed between the working and going to the processor. Update your health record with any vaccinations and dewormers and any other medications used.

d. Load in- 6am-10am, must be in line in the fairgrounds to make weigh in. Call me early if you're having trouble loading…so we can help and you make it in time! Min Weight is 225lbs and max weight is 315lbs. The swine that weighs is the swine that stays!!

e. Waterers- each 4Her bringing a swine is responsible for bringing a waterer to fair and providing clean/fresh water at all times. Most choose to make a self waterer and a few choose to bucket fresh water. Let me know if you need instructions on a Do It Yourself waterer to build at home and bring to fair.

f. Tags- 840 tags must be present in pig's ear at all times - if missing, please contact your breeder for a new tag and update me by email with old tag number and replacement number.

g. Reminder - Any decorations including club signs or 4Her fair signs hung above your fair pens must have air flow. If you have questions, please let Todd know!

h. Mandatory swine barn meeting LOCATION change! Haberlein at 6:30pm. Thanks to the Swine youth Leaders for their input to have our meeting in a shadier spot! Bring a chair if needed.

i. Show schedule: DA will be on Sunday at 10-10:30am. The rest of the shows will be Monday only- Breed, then Showmanship oldest to youngest, Cloverbuds, then Market. We will take the judge's recommendations about break times between shows. Once known, we will update swine families.

j. Special events-

i. Tuesday 1pm Swine Barn- The Ultimate Rock Paper Scissors Tournament! Prizes for the GRAND Champ as well as the top 15.

ii. Saturday 5-7pm Haberlein Arena The Final Walk Event. This event replaces the Sunday 4-Her load out of years past and will be the time where you can say goodbye and farewell to your project. There will be a photo booth and slideshow.

k. Load out- we will have a select few volunteers on Sunday to load out. 4-Hers will not be allowed to clean stalls/take down decorations until after the load out- likely around 8-9am. We will send a Band app message and Facebook post to let you know when the barn is open again for clean out.

l. Communication! Please download the BAND app and watch the Swine Facebook page for updates from now and through the week of the fair.

15. Differently Abled

- If someone needs specific show time due to needs please let Beth know.

16. Committee Reports

a. Reporting Committees:

Auction –

- All is well, Specie chairs have packets available tonight.

Proxy forms are being received.

- Any questions? None.

Auction Refreshments –

- Sign up on the website.

Buyers Lunch -

- 600 servings from Pepsi Company, which is an increase from last year of 120 servings.
- Cups, straws, lids have been picked up from oleson's and silverware from Applebee's.
- I have ordered my last few items.
- Between now and lunch I will pick up chips from Jimmy Johns this week and the Pepsi and Northwoods soda donations the week before fair. The Pie from Sara Lee will be picked up the day before the Lunch.
- Noble Concessions will provide the buns for the Veggie burgers and the last roll of tablecloth I need during Fair. I will also sanitize and prepare the items used for the serving the lunch that are used year after year. I will pick up any last minute supplies from the local business.
- Market Kids, buyers, and a significant other get a free lunch. Sibling meals will be $10 for 2025.
- Everyone who volunteers for the serving portion of the meal will need to make sure they have shoes other than their barn boots to wear during the meal.
- Thank you to everyone who will be volunteering at the lunch.

Cherry Festival Parade –

- Was very successful

Fun Saturday –

- Small change, all kids will present to the Haberline for games.
- A couple new games

Fun Classes –

- No one present.
- We will ask about a sign up link.

4H Dance –

- All ages are together this year.
- Adult dance at 11am.

Showmanship Showdown -

- All set.
- Volunteers set, prizes in hand
- If you won before you can win again.
- Some minor changes on the forms.
- Meeting late Wednesday night.

Photography-

- Kelly
- Backdrops have arrived.
- Pictures are Wednesday for small animals.
- All market kids will get 2- 5x7's.
- Cloverbuds and show only can purchase.
- Swine photos Wednesday- Mike Windborn.
- Beef Wednesday 2:30pm.
- More copies to order through the website same for show only and colverbuds.
- Needs more for the backdrop and for a roaming photographer.
- Asking for a $1,000 increase to cover these costs.
- All invoices not in.
- Motion by: Laurie Ashley
- Seconded by: Kathy Easter
- No discussion.

b. Non-Reporting Committees:

Auction Ring Set-Up –

- Band app communication.

Can Drive –

- Teen reps are taking this on.
- Request from teen rep they would like the money from Can drive to teen rep fund
- Motion is to move the can money and put it toward the Teen Rep account.
- Motion by: Gretchen Sauvage
- Seconded by: Ella Stockfisch
- Discussion: where did the funds go before?
    - General fund.
- No other discussion
- No opposed.

Cloverbud Fair Week Activities –

- In the Tanner building.

Fair Set-Up & Tear-Down –

- Communication coming from Nicki

Pizza Party-

- Renee, Similar to last year, 4-H members only.
- Green space tent.
- Thank you Fairboard.

17. New Business
    - None.
18. Public Comment *
    - If you know your camping on zeeks way see Karen after the meeting.

19. Questions?
    - None.
20. Adjourn

- Meeting adjourned at 7:38pm
- Motion by: Sannon Baynton
- Seconded by: Holly hauser